

INSTITUTIONAL REVIEW BOARD (IRB)

CLOSURE FORM FOR STUDIES INVOLVING HUMAN PARTICIPANTS

Federal law requires that all nonexempt research projects approved by the IRB be monitored at least annually. Please complete this form and submit to: irb@uwosh.edu or **Office of Sponsored Programs and Faculty Development, 214 Dempsey Hall**. If you have completed your project, please indicate this so that we can designate your project as closed.

Principal Investigator (PI): _____

Co-PI (if applicable): _____

Protocol #: _____ **Project Title:** _____

Protocol Approval Period: _____ **Start Date:** _____ **End Date:** _____

Please check one of the following:

- Study was never conducted. Please close the file. (Sign form)
- Study is completed. Data analysis is complete. Please close the file. (Answer questions in Section A and sign form)

Section A: Study Summary (This section is required for completed projects)

1. How many participants have been enrolled in the study to date? _____
2. Did any participants withdraw from the study? If yes, how many? _____
3. Were there any complaints by study participants? If yes, explain: _____
4. Were there any adverse or unanticipated events? If yes, explain:
(Note: All adverse or unanticipated events must be reported to the IRB within 72 hours of the event. Please submit an *Adverse Event or Unanticipated Problem Form* found at www.uwosh.edu/grants/forms)
5. Where are the data stored? _____

Signature: An electronic signature is acceptable when submitting to irb@uwosh.edu from a UW Oshkosh email account.

Signature of Principal Investigator

Date

Signature of Co-PI (if applicable)

Date

IRB Use Only Below This Line

Date: _____ **Status:** Closed

Comments: _____