

Office of Sponsored Programs and Faculty Development

Faculty Development Program

APPENDIX H: Small Grant Component Application Form

Name(s): _____

Department(s): _____

Signature¹/date _____

¹I have read and understand the application and evaluation policies for the component to which I am applying.

Funds Requested For

(Check all that apply and provide additional information where required.)

- Preparation of a Teaching Proposal
(include tentative project title and expected submission date) _____
- Preparation of an Research Proposal
(include tentative project title and expected submission date) _____
- Preparation of an Extramural Grant
(indicate outside funding agency(ies) and expected submission date) _____
- Completed Teaching Proposal
(include project title and number) _____
- Completed Research Proposal
(include project title and number) _____
- Other
(please describe) _____

Requested Budget

(Total amount requested not to exceed \$750. Please enter an amount of zero for any budget items that do not apply to your project.)

_____ Travel
 _____ Supplies
 _____ Student Assistant
 _____ Other (explain) _____
 _____ **Total Amount Requested**

Brief Project Description and Rationale for Funding *Please include travel dates. Please attach secondary page.*

For Faculty Development Use

Approved by: (Requires two signatures)

Request Approved Amount Approved _____ Request Denied

Chair, Faculty Development Board: _____ Date: _____

Director, Office of Sponsored Programs and Faculty Development: _____ Date: _____

Date Copy Sent to Proposer: _____ Final Report Due Date: _____